Pan-London Trauma Nursing Group
Meeting minutes

Thursday 2nd February 2017 - 16.00-17.30
Room 1.32 (First floor), Garrod Building (Old Medical School), Turner Street, London E1

Present
Robert Pinate (RP) (Chair) Consultant Nurse, ED, King’s College Hospital (SE)
Dr Elaine Cole (EC) Director of Research and Innovation; London Trauma System, Queen Mary’s University of London (Pan-London)
Michele Elliot (ME) Senior Nurse for Plastics. Orthopaedics, ENT and Major Trauma, St Mary’s Hospital, Imperial College Healthcare (NW)
Matt Targett (MT), Emergency Department Matron, Barnet Hospital, Royal Free NHS Foundation Trust
Sarah Moth (SM), Senior Sister, ED, Ashford and St Peters NHS Trust
Siobhan O’Sullivan (SO), Trauma Nurse Educator, NWL Trauma Network (NW)
Anita West (AW), Trauma Nurse Coordinator, Bart’s Health (NE)
Trish Burton (TB) PDN/Senior Sister ED, Bart’s Health (NE)
Julia Gamston (JG) Consultant Nurse, ED, St Mary’s Hospital, Imperial College Healthcare (NW)
Hannah Kosuge (HK) Ward manager, Trauma Unit, Royal London Hospital, Bart’s Health (NE)

1. Apologies
Lorna Donegan (LD) ODN Lead, NHS England (London)
Jo Lockwood (JL) Matron, Major Trauma Ward, St Mary’s Hospital, Imperial College Healthcare (NW)
Darren Darby (DD), Paediatric Trauma ANP, King’s College Hospital (SE)
Lorrie Lawton (LL) Consultant Nurse, Paediatric Emergency Medicine, King’s College Hospital (SE)
Francesca Hole (FH) Senior Trauma Coordinator, Royal Surrey Hospital (SW)
Helen Lawrence (HL) Clinical Nurse Lead, ED, Ashford and St Peter’s (SW)
Angela Morgan (AM), Lead Educator, St Mary’s Hospital, Imperial College Healthcare (NW)
Carole Olding (CO), Clinical Nurse Specialist for Trauma, King’s College Hospital (SE)
Graeme Wright (GW), Senior Charge Nurse, ED, St Mary’s Hospital, Imperial College Healthcare (NW)
Denise Lenihan (DL), Sister, ED, Chelsea and Westminster Hospital (NW)
Fernando Candal Carballo (FCC), Lead Trauma Nurse, East Kent Hospital’s (SE)
James Bird (JB), Lead Nurse for Emergency Services, St Mary’s Hospital, Imperial College Healthcare (NW)
Chris Nkansah (CN), Trauma Lead Nurse, East Surrey Hospital (SW)
Donna Barleycorn (DB), Senior Lecturer Advanced Practice and Trauma, Kingston and St George’s University of London
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<tr>
<th>Minutes</th>
<th>Action – by whom</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>2. Minutes from the last meeting:</td>
<td>Final version for upload to LTS website – RP</td>
<td>Feb 2017</td>
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<td>August 2016 – 2 x minor typographical errors to be corrected. Otherwise agreed as accurate</td>
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<td>3. Matters arising not on the agenda:</td>
<td>RP</td>
<td>Feb 2017</td>
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<td>The chair welcomed two new members to the group:</td>
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<td>Julia Gamston, Consultant Nurse, ED, St Mary’s Hospital, Imperial College Healthcare (NW)</td>
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<td>Hannah Kosuge, Ward Manager, Trauma Unit, Royal London Hospital, Bart’s Health (NE)</td>
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<td>For addition to the membership list on the LTS website</td>
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<td>Trauma coordinators descriptor document:</td>
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<td>Pan London document agreed but not on the LTS website. Group agreed we should upload this to the nursing/AHP section of the website</td>
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<td>4. Chair and vice-chair positions:</td>
<td>None</td>
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<td>RP had e-mailed the group prior to this meeting requesting expressions of interest in the chair and vice-chair positions. Two individuals have expressed an interest with a view to having further discussions in due course. Group agreed that should further expressions of interest be received then there should be a closed ballot, via e-mail, conducted by the current chair.</td>
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<td>5. PLTNG Work Plan 2017-18:</td>
<td>SO – send original ‘grid’ to RP for editing</td>
<td>Feb 2017</td>
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<td>QI education and competency - network gap analysis:</td>
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<td>Group discussed the work undertaken by NW (SO) looking at current educational gap analysis (see minutes August 2016 – item 9) with a view to Pan-London roll out, group agreed:</td>
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<td>- Undertaking Pan-London review would be helpful.</td>
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<td>- We need to ensure TU’s and MTC’s see values in doing this work whilst recognising they may already have this info from Peer Review:</td>
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<td>o Develop grid applicable to all units/centres</td>
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<td>o Available on LTS website for download</td>
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- Separate out education (level 1 and 2) vs. competency completion
- Highlight its usefulness towards future Peer Review and education commissioning
- Add Excel spreadsheet devised at KCH looking at level 2 adult and paediatric cover 24/7 over 3 month period

- **Trauma patients at TU's – how many and where?**
  - Group agreed this would be a useful piece of work but highlighted difficulty in undertaking this:
    - MTC patients repatriated to TU's will be easier to track
    - Patients who present to TU's and stay at TU's will be more difficult as TARN not a reliable source of information.
    - Proposal to undertake a ‘snapshot’ review of one week where local nursing leads can see where all trauma patients are in their unit.
  - Key questions:
    - Age/sex
    - Principal injuries sustained
    - Primary admitting team
    - Type of ward (medical, surgical, orthopaedic, HDU/ITU, etc.)

- **Polytrauma guidance/education to supplement national adult ward competencies:**
  - Group agreed that current work nationally was welcomed. Some discussion as to whether competencies required as many skills already in place. Group felt that whilst this was the case in some aspects there was still a strong need for this work where we know patients with trauma end up on medical words (for instance) at TU's where those nurses will not necessarily have those skills. Competencies will therefore facilitate focussed educational initiates and skills development.

  Group discussed development of additional guidance or educational programmes which could supplement the national competencies work. RP highlighted previous discussion regarding courses such as TCAR ([http://www.tcarprograms.org/](http://www.tcarprograms.org/)) and developing something similar in the UK. Group agreed to add this to the work plan for further development and discussion.
6. Competencies and national group work:

- **Trauma ward competencies – update:**
  
  RP gave a brief update: National adult ward sub-group will be reviewing and developing a final draft at the next national meeting (10/02/2017). It is likely that there will be level 1 and 2 but initial focus will be on level 1 competencies and completion by end of March 2017.

- **Critical Care trauma competencies – update:**
  
  RP gave a brief update in the absence of AM who chairs the national sub-group: National sub-group work almost complete. Due for completion at end of March 2017. Competencies will supplement national CC3N competencies and work is being taken forward jointly.

- **Paediatric trauma NMTNG sub-group update:**
  
  RP gave a brief update in absence of LL who chairs the national sub-group:

  - APLS for level 2 ED QI – sent out to group ahead of meeting. RP stressed that this had not been formally approved at the national trauma CRG and so is not policy. We are awaiting response from the CRG and RP will report back.

  - Competencies: Work progressing well on ward competencies and these may be complete by the end of March 2017. Critical care competencies no update but these should be straightforward as they will complement current national competencies for critical care.

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<th>7. NMTNG update</th>
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8. Pan-London Major Trauma ODN steering group – Update:
EC gave a brief update:
  - Pan London Elderly Trauma Management Guidelines due for imminent release. EC will disseminate once published.

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<th>EC to disseminate new Elderly Trauma Management Guidelines</th>
<th>On publication – Feb 2017</th>
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9. Network feedback
Meeting ran out of time – updates held over to next meeting

10. Dates for your diary:
Of note, there are two nursing programmes:
* Wednesday 15th - Trauma Critical Care for Nurses and AHP
* Thursday 16th - Nursing programme

11. AOB:
None received

12. Dates of 2017 meetings:
  - Thursday 4th May 2017
  - Thursday 13th July 2017
  - Thursday 5th October 2017